



Bruin Buy Supplier Site Order Form

(check one) **FedEx International** Overnight Priority Int'l Economy
FedEx Domestic Priority Standard 2nd Day Express Saver Ground*

PLEASE PRINT CLEARLY

Sender Name: _____

Phone: _____ Email: _____

Full Accounting Unit: _____
(e.g. 404026-3R-61812)

Fund Manager Signature: _____
MANDATORY



Recipient Name: _____

Company Name: _____

Telephone: _____
MANDATORY

Address 1: _____

Address 2: _____

City: _____ State: _____

ZIP/Postal Code: _____ Country: _____

*Recipient Email: _____
Required for FedEx Ground

Signature Type: Deliver without signature Indirect Signature Required Direct Signature Required

Packaging: FedEx Envelope FedEx Pak FedEx Box FedEx Tube Your Packaging

Package Dimensions: Length Width Height Weight

Declared Value: _____
*International Shipments valued over \$1.00 will require a [FedEx Commercial Invoice](#). Please complete (3) **signed** copies of the commercial invoice and attach to this form.*

RMA# _____

COMMENTS/NOTES: (Hazardous materials, major freight, related original order)